

**St. Mary Catholic School Council
Meeting Minutes
March 5, 2018**

Attendees

Ashley Fulton
Sherri Devison
Laura MacDonald
Karen McCormack
Karin Giroux
Patti Ainsworth
Jennifer Fraser
Krista Minifie
Student Representatives
Special Guests: Diane Corkery and Laura
Bassett

Regrets

Liz McNair
Fran Schissler
Niki Calvert
Megan Dekeyser
Laura Krentz

1. Welcome Prayer/Introductions/Sharing

Sherri Devison called to order the St. Mary Catholic School Council meeting at 6:35pm on March 5, 2018 at St. Mary Elementary School, Grafton. She welcomed everyone to the meeting. Student Representatives led us in prayer. Sherri shared information about the upcoming Positive Parenting Seminar and the Warkworth Maple Syrup Festival. Information on these events will be displayed on the CSC Bulletin Board.

Karen and Sherri shared that Niki Calvert had stepped down as Co-Chair. Sherri will assume the duties of Chair. Next meeting will discuss the possibility of a Vice-Chair and Sherri's Treasurer's duties.

2. Approval of Minutes of Meeting of January 10, 2018

Motion was made by Sherri Devison and seconded by Laura MacDonald to approve the minutes of the meeting of January 10, 2018. Carried.

3. Approval of Agenda

Motion made by Sherri Devison and seconded by Laura MacDonald to approve the agenda as amended to include Treasurer's Report, OAPCE Report, Student Representatives Report. Carried.

4. Declaration of Conflict of Interest

No conflicts of interest were declared.

5. Student Representatives Report

Student Representatives provided a Report on various school events/activities

- Dance-a-thon went well
- Scientist in the classroom was fun, they learned about fluid which is their next unit of study in class
- Rosa is providing pancake breakfasts every 2 weeks at the school until the end of the school year and they are running well
- Ganaraska trip was a success and they would like to go more often. On their trip they went snowshoeing and geocaching
- Sign night was a good turnout, would like to see more kids partake.
- First grad meeting was held with parents. Winter Wonderland is the theme.
- They have researched soccer net prices of \$146.89 for heavy duty soccer nets with net support

Motion was made by Jennifer Fraser, seconded by Karin Giroux to approve the purchase of two soccer nets at a cost of \$200.00 maximum. Carried.

6. Business Arising From Minutes

a) Dance-a-thon

Sherri attended and the students had a great time. \$817.00 was raised. Krista discussed the idea of providing incentive prizes for next year. In September a Dance-a-thon subcommittee will be created to investigate ways in which the event can improve as a fun fundraising initiative.

b) Shrove Tuesday Dinner

Sadly event was not successful. -\$46.48. Discussion was had about about holding the event next year during the day for students and inviting parents/community that would like to attend.

c) Grilled Cheese

Continues to be well received. Making approx. \$240/month. Will keep it going until year end.

d) Paint and Create Night

Event was successful. 27 Participants raising \$405 (Jennifer has more funds to submit). Jennifer and Krista donated snacks and water for the event. Event brought out members of the community to the school as well as parents, teachers and some students.

7. Catholic Parent Engagement Committee

Laura Bassett and Diane Corkery attended as representatives of the Catholic Parent Engagement Committee of the Board. They presented information on the CPEC. They are a resource for Catholic School Councils, parent voice at the Board level, providing feedback to the school board on policy and procedure. Upcoming Recognition Evening is May 16, 2018 in Cobourg.

8. Fundraising/Goals

a) Kitchen Grills/Storage

We have a need to purchase new grills for use in grilled cheese/pancake dinners. Jennifer has priced out grills at less than \$50 a piece. Motion was made by Sherri Devison to spend \$100 on the purchase of 2 new grills. Seconded by Karin. Carried.

b) School Jerseys

Request was received from Nicole Gibson to acquire new school jerseys at a cost of \$932.40 for 30 long sleeve and 30 short sleeve jerseys. Motion to approve the payment for purchase of new jerseys of \$932.40 was made by Sherri Devison, seconded by Jennifer Fraser Carried.

c) Playground Equipment

Karen advised that we will be getting a new used playground from a school in the Board that is closed. Plan is for it to be delivered and installed over the summer. Karen will be working out the logistics and then we can look to filling in with other add-in structures.

d) Basketball Courts

Lines on courts are missing. Karen advised Board is to be arranging for these to be painted on. Sherri brought forth the idea of having the jersey logo on the Basketball Court. She will look at pricing and report back.

9. School Communications/Events

a) PRO Grant 2018/2019

Will need to apply for this soon. Sherri presented the idea of having Sara Westbrook of UPower present. Jennifer has heard her speak at OAPCE Conference and will contact Sara's booking agent for pricing and availability. Sherri also presented the idea of having a once a month fitness night out for parents and children with a different fitness class (Zumba, Cross fit, etc)

each month with a nutritional snack. CSC Members were asked to come up with some contacts for instructors who could teach a class and report back next month.

b) Fun Fair

Subcommittee will be meeting soon. Karin has booked the BBQ from Belden for the event. Having enough volunteers is a growing concern. Sherri has some donations coming in. Motion was made by Sherri and seconded by Krista to advance up to \$1,000.00 for use in payments for fun fair items (down payment on any inflatables, purchasing supplies, etc). Carried.

c) Facebook/Gmail

We are locked out of our Gmail account but have a PVNNCDSB email account which we will now use exclusively. Will promote the new email. Sherri has been posting events on Facebook and will continue to do so. Karen will post to School's Twitter account. Krista will maintain the CSC Bulletin Board.

d) Principal Characteristics

Sherri will advise Board of delay in completion due to change in Chair position. Will discuss next month.

e) Mindfulness with Connie Campbell – March 28, 2018

Will be held on March 28, 2018. Pizza will be purchased and there will be a play about mindfulness put on by students. Parents will then break off into a session with Connie.

f) By-Laws

Proposed by-laws were handed out for CSC to review and discuss at next meeting.

10. Treasurer's Report

See Report attached.

11. OAPCE Update

No new updates have been provided to Jennifer by OAPCE.

12. Community Report

Laura MacDonald spoke affectionately about her growing grandchildren and her enjoyment of Sign Paint Night at the school.

13. Staff Report

Items were covered by Student Representatives.

14. Principal Report

Principal Karen McCormack has received the following requests from Staff:

- Forest of Reading Program – Books were purchased at a cost of \$740.99
Motion to make reimbursement made by Sherri Devison. Seconded by Jennifer Fraser. Carried.
- Replenish Basketball Nets at a cost of \$514.60
- Classrooms received the Toronto Star for Olympics Units. Cost of \$395.00
Ashley Fulton had to leave the meeting. There was not enough members for quorum. Thus, email votes will be had on these requests and reported at next meeting.

15. Next Meeting – Amended to April 17, 2018 at 6:00pm

16. **Motion to Adjourn** – Motion to Adjourn made by Sherri Devison at 8:42pm, seconded by Karin Giroux.

Reporting January 11, 2018 to March 2, 2018

General Account

Receipts	Grilled Cheese	\$682.00	
	Paint and Create Sign Night	\$1,000.00	
	Shrove Tuesday Dinner	\$143.80	
	Turkey Lunch (late payment)	\$25.00	
	Dance-a-thon	<u>\$817.55</u>	
Total Receipts			\$2,668.35

Expenditures	Grilled Cheese	\$202.72	
	Paint and Create Sign Night	\$675.00	
	Shrove Tuesday Dinner	\$190.28	
	PVNCCDSB Kindergarten Items	\$486.47	
	Scientists in the School	\$995.00	
	Haldimand Memorial Arena for skating times	<u>\$545.50</u>	
	Total Expenditures		

Account Balances

General	\$10,934.58
SC Parent Involvement	\$1,000.00
Playground	\$2,000.00
SC PRO Grant	\$1.42