

**St. Mary Catholic School Council  
Meeting Minutes  
October 18, 2017**

**Attendees**

Niki Calvert  
Sherri Devison  
Laura MacDonald  
Karen McCormack  
Laura Krentz  
Patti Ainsworth  
Megan Dekeyser  
Jennifer Fraser  
Liz McNair  
Krista Minifie  
Becky Kellett

Student Representatives: Patrick, Damon  
and Adam

**Regrets**

Karin Giroux  
Ashley Fulton  
Fran Schissler

**1. Call to Order/Welcome/Prayer**

Niki Calvert called to order the St. Mary Catholic School Council meeting at 6:33pm on October 18, 2017 at St. Mary Elementary School, Grafton. She welcomed everyone to the meeting. Student Representatives led us in prayer.

**2. Approval of Agenda**

Agenda amended to strike out Treasurer's Report (Report was not provided to Sherri in time for the meeting) and to change the next meeting date to November 15, 2017. Motion made by Niki Calvert and seconded by Megan Dekeyser to approve the agenda as amended.

**3. Approval of Minutes of Meeting of September 11, 2017**

Motion was made by Niki Calvert and seconded by Liz McNair to approve the minutes of the meeting of September 11, 2017.

**4. Business Arising From Minutes**

See discussions below.

**5. Fundraising**

**i) Vendor Sale/Christmas Cards**

Niki reported that 22 vendors have confirmed bookings for the Vendor Sale. Karen will talk to Father David about putting the vendor sale information in the church bulletin. Niki will also make soup to sell and students will do face painting. Patti will arrange for Santa to be in attendance. CSC will have a table with Christmas card sales (20 pkgs), Empire Cheese sale forms and Poinsettia forms.

**ii) Empire Cheese**

Sherri will prepare form - school order to be placed with Empire November 13th

**iii) Art Night Review**

Niki reported that it was a great turnout. Lots of great art was created.

- iv) **Sign Painting**  
To be discussed at next meeting.
- v) **Boston Pizza Night**  
CSC Members to get the word out to book reservations so we can meet the minimum reservation number. Students will be host servers.
- vi) **Cookbook**  
To be discussed at future date.
- vii) **Hot Lunch Days**  
Grilled Cheese Day was very popular. Next one will be held November 15, 2017.
- (viii) **Fun Fair/Alternative**  
To be discussed at future date. Sub-committee to be formed.

## 6. **Goals**

- i) **Classroom Trips**  
Motion was made by Niki to fund \$5 per student for class trips this year. Seconded by Megan Dekeyser.
- ii) **Scientist in the Classroom**
- iii) **Journey Through the Arts**  
Both of these events have been booked.
- iv) **Playground Equipment**  
Student Representatives advised of the need for soccer netting replacement. Karen will look into and if required will advise CSC.
- v) **JK/SK Area**  
Niki advised that this has been completed.
- vi) **North Field Bench**  
Patti advised that this has been completed as she has found a bench for use.

## 7. **School Community Events/Communications**

- i) **Open House Review**  
Niki reported that the Open House went very well and was well attended.
- ii) **Communications from CSC/School**  
Discussions were had by CSC Members and Staff about communications with parents and students for events. Karen addressed the matter, advising that all teachers were given the event notes and newsletters to send home. The school has a new website that Karen demonstrated. The new website is better formatted and will contain a calendar schedule on the main page providing information on upcoming events. Karen also advised that a new communications tool called "School Messenger" will place calls to student households advising of upcoming school events for the week. As far as individual classroom communication tools (like Seesaw, etc) that are used by each individual teacher, if there are issues then parents should contact the teacher directly.

**8. OAPCE Update**

Jennifer attended the OAPCE Annual Conference and brought back materials that she will organize into a binder of possible future fundraising ideas. She was able to attend a session on Internet Security and a session on Resilience, Confidence and Mental Well-Being. She has forwarded materials from these sessions on to Karen and CSC members as possible future speakers for the school. Jennifer reiterated the need for Catholic School Communities to show their support for the Catholic Education System and encourage support through designation of taxes to the Separate School System.

**9. Student Representative Report**

Student Representatives reported that they have been able to partake in various activities:

- Soccer meet
- County Plough painting
- Terry Fox Run
- Food Drive
- Mindfulness sessions with Ms. Campbell (which have been great in helping students)

**10. Community Report**

Laura MacDonald reported that she has been seeing a speech pathologist that has helped her a lot. She has her Christmas shopping done!!

**11. Staff Report**

In Fran's absence Laura Krentz reported. Fran is away until Christmas. Martha returns Monday. Laura reported Google Classroom is a tool that is starting to be used in various classes. It has been a learning process for students and teachers but seems to be a great classroom tool.

**12. Principal Report**

Principal Karen McCormack spoke:

- Has been very busy time at the school
  - New portable classroom was delivered September 15<sup>th</sup>
  - Getting the Grade 4-8 Students reorganized into new classes
  - Library is being used as a classroom so Librarian has done a book mobile to classrooms
  - Have been lots of staff changes with Fran and Martha off
  - Teachers have been away at various training sessions
  - Basketball Courts have been redone
  - EQAO scores have just come in (Karen will report scores at upcoming meetings)

**13. Next Meeting – November 15, 2017 6:30pm**

**14. Motion to Adjourn – Motion to Adjourn made by Niki Calvert at 8:00pm, seconded by Jennifer Fraser.**