

**St. Mary Catholic School Council  
Meeting Minutes  
September 11, 2017**

**Attendees**

Niki Calvert  
Sherri Devison  
Laura MacDonald  
Karen McCormack  
Fran Schissler  
Patti Ainsworth  
Megan Dekeyser  
Jennifer Fraser  
Ashley Fulton  
Liz McNair  
Krista Minifie

**Regrets**

Karin Giroux

**1. Call to Order/Welcome/Prayer**

Niki Calvert called to order the St. Mary Catholic School Council meeting at 6:30pm on September 11, 2017 at St. Mary Elementary School, Grafton. She welcomed everyone to the meeting and led us in prayer. Everyone then introduced themselves.

**2. 2016/2017 Wrap up**

Fun Fair was well received. Made just under \$7,000.00 in revenues.

**3. Vote for 2017/18 Membership**

**i) Chair**

Niki Calvert. Motion to accept made by Megan Dekeyser. Seconded by Ashley Fulton.

**ii) Co-Chair**

Sherri Devison – Motion to accept made by Niki Calvert. Seconded by Megan Dekeyser.

**iii) Treasurer**

Sherri Devison – Motion to accept made by Jennifer Fraser. Seconded by Niki Calvert.

**iv) Secretary**

Jennifer Fraser – Motion to accept made by Niki Calvert. Seconded by Megan Dekeyser.

**v) OAPCE Representative**

Jennifer Fraser - Motion to accept made by Niki Calvert. Seconded by Megan Dekeyser.

**vi) OECTA (Teacher) Representative**

Fran Schissler – as appointed by Teachers

- vii) **CUPE Representative**  
Patti Ainsworth – as appointed by Support Staff
- viii) **Community Representative**  
Laura MacDonald – Motion made by Niki Calvert. Seconded by Liz McNair.
- ix) **Parent Representatives**  
Megan Dekeyser  
Liz McNair  
Ashley Fulton  
Karin Giroux  
Krista Minifie  
  
Motion to accept made by Jennifer Fraser. Seconded by Niki Calvert.
- x) **Student Representatives**  
To come. Will be a rotating group of Gr. 7 and 8 Students appointed by Mrs. Herrell. Motion to accept made by Jennifer Fraser. Seconded by Niki Calvert.

#### 4. **Approval of Agenda**

Agenda amended to add CUPE Representative to Item 3. Motion made by Megan Dekeyser and seconded by Liz McNair to approve the agenda as amended.

#### 5. **Approval of Minutes of Meeting of May 16, 2017**

Motion was made by Niki Calvert and seconded by Liz McNair to approve the minutes of the meeting of May 16, 2017.

#### 6. **Business Arising From Minutes**

See discussions below.

#### 7. **Treasurer Report**

**Opening General Account Balance \$8,709.27**

#### 8. **Fundraising**

##### i) **Vendor Sale/Christmas Cards**

Niki reported that we are still in need of more vendors. Current list stands at 15 and we would like 30. Members are to keep making inquiries to fill table rentals. Christmas cards will be made with Christmas artwork done by students and printed (perhaps by Vistaprint), packaged and sold. Karen will check on release of artwork requirements. School will arrange for the contest with judges for best 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> from each grade. Winners will get a package of their cards. Will arrange to have some cards available to purchase at the Vendor Sale as well as having order forms for parents.

- ii) **Empire Cheese/Poinsettias**  
Discussion to hold Empire Cheese Fundraiser with Poinsettias Fundraiser. To discuss at next meeting.
- iii) **Paint Night**  
To be discussed at later date.
- iv) **Sign Painting**  
Jennifer presented the idea of having a sign painting night. To be discussed at later date.
- v) **Boston Pizza Night**  
Niki presented the fundraiser at Boston Pizza where the school would receive 10% of total bills. Children serve as guest servers and hosts. A commitment of pre-reservations of 40 people is required. Looking at October 25, 2017. Niki will firm up a date with Boston Pizza and will advise.
- vi) **Cookbook**  
Niki presented the idea of creating school cookbook.  
To be discussed at a later date.
- vii) **Hot Dog Days**  
Discussion of having 10 hot dogs day per year (essentially one a month). Were unable to get donations from Pillers or Schneiders so hot dogs will need to be purchased.
- (viii) **Fun Fair/Alternative**  
To be discussed at future date.

## 9. Goals

- i) **Classroom Trips**  
Have 277 Students this year. Will discuss at later date about funding \$10/child or \$5/child or eliminating this funding altogether.
- ii) **Scientist in the Classroom**
- iii) **Journey Through the Arts**  
Both programs were well received by children and students.  
Motion made to Jennifer Fraser to fund these events. Seconded by Niki Calvert.
- iv) **Playground Equipment**  
Money continues to be put aside yearly for this major expenditure. \$2,000.00 has been put away so far and will evaluate amount to put in as year goes on.
- v) **JK/SK Area**  
Will be completed under the \$470 amount initially required to finish the project.
- vi) **North Field Bench**

Patti Ainsworth has put out a call on social media to inquire if anyone would donate a new or used wooden picnic table for the school yard. Patti will update further at next meeting.

**10. School Community Events/Communications**

**i) Open House**

Date has been set for October 18, 2017. Hot dogs will be served and Megan will ask Knights for apples. Jennifer will pick up 2 mums from Costco for the raffle.

**Parent Engagement Night** – October 5, 2017 suggestion was made by Niki to have an Art Night using \$500 Parent Engagement funds. Would be free for parents and children to attend. Motion was made by Niki to spend \$400 to be paid to artists with the remaining monies to be spent on refreshments (if required). Seconded by Megan Dekesyer.

**11. OAPCE Update**

Jennifer Fraser advised that Laura Bassett is no longer the PVNNCCDSB Representative at OPACE. That seat is now vacant. OAPCE Annual Conference is at Joan of Arc School in Maple on October 14, 2017. Jennifer will be attending.

**12. Student Representative Report**

No Student Representative in attendance.

**13. Community Report**

Laura MacDonald spoke affectionately about her children and growing grandchildren and their lovely time at Paudash Lake. Family is all back in Ontario now.

**14. Staff Report**

Fran Schissler reported that start-up has been great so far. School is having a Harvest Food Drive from September 18<sup>th</sup> to October 4<sup>th</sup>.

**15. Principal Report**

Principal Karen McCormack spoke:

- School has a new Librarian who will start tomorrow
- Grade 3/4 has a new teacher but she is on Maternity Leave for the year so Mr. Pinto will be covering the mat leave.
- Mrs. Williams is unable to return until Thanksgiving due to family illness and Nicole Coulter is substituting in the interim until Mrs. Williams' return.

**16. Next Meeting** – October 18, 2017 6:30pm

**17. Motion to Adjourn** – Motion to Adjourn made by Niki Calvert at 7:39pm, seconded by Jennifer Fraser.