

**St. Mary Catholic School Council
Meeting Minutes
September 18, 2018**

Attendees

Ashley Fulton
Laura Krentz
Laura MacDonald
Karen McCormack
Krista Minifie
Megan Dekeyser
Jennifer Fraser
Patti Ainsworth
Karin Giroux

Other: Tracy Gifford, Crystal McStravick

Regrets

Fran Schissler
Liz McNair

1. Welcome Prayer

Jennifer Fraser, Acting Chair, called to order the St. Mary Catholic School Council meeting at 6:32pm on September 18, 2018 at St. Mary Elementary School, Grafton. She welcomed everyone to the meeting and led us in prayer.

2. Approval of Minutes of Meeting of May 17, 2018

Motion was made by Jennifer Fraser and seconded by Karin Giroux and Megan Dekeyser to approve the minutes of the meeting of May 17, 2018. Carried.

3. Approval of Agenda

Motion made by Jennifer Fraser and seconded by Megan Dekeyser and Laura MacDonald to approve the agenda. Carried.

4. Declaration of Conflict of Interest

None declared.

5. Business Arising From Minutes

a) PRO Grant Status

Jennifer informed that we now have access to the PRO Grant Application which was submitted by Sherri. Approval is still pending. It was submitted to cover the UPower parent presentation and 4 fitness sessions. Jennifer will check on it periodically and will advise if it gets approved. We have received the \$500 SC Parent Involvement Grant from the Board. Jennifer provided everyone with the letter from the Board outlining what this Grant can be used for.

b) Passing of By-Laws

Members had been previously provided with draft copy of the By-Laws. All concerns have been addressed. Motion to approve the By-laws made by Jennifer Fraser and seconded by Krista Minifie and Karin Giroux. Carried.

6. Treasurer's Report

See attached Report and analysis of profits from last year's various fundraising events.

7. Fundraising/Goals

Jennifer presented everyone with a package of various fundraising activities and events for review for next meeting.

8. School Communications/Events

a) Fun Fair Wrap-up Discussion

- Krista attended classes after the Fun Fair and the students enjoyed the Fun Fair. They really enjoyed the inflatables, the bubble balls and the candy table
- Balloonist and face painting was a hit with younger children
- Dunk tank had some safety issues
- Bake sale – items should be labeled as to what they are and NO NUTS!
- Instead of cupcakes as part of the meal we will do chips
- Will have water for sale separately
- Discussion about a family pass/individual pass for inflatables rather than tickets and use tickets for meal and other activities
- Look at having recycling bins out and regular removal of garbage so bins aren't overflowing
- BBQ – look at way to keep burgers warmer, glove use and seating for that area
- Look at ways to get staff involved
- Need a master list of volunteers at each station, a lot of people didn't get relieved for a break, some were there longer than their shift because nobody came to relieve them
- Split up grades for bubble balls so that younger students aren't in balls at same time as older students
- Sign up sheet in advance for dunk tank
- Perhaps sell popsicles (freezies are too much waste)
- Look at moving the date up to early June due to end of June being very busy for school and staff

b) Open House – September 27, 2018 @ 5pm

- Tracy and Karen have ordered the pizza and it will come with napkins and plates. Thank you to the school for providing us with some pizza points towards this. The cost for additional pizza not covered by points should be around \$100. Motion made by Jennifer Fraser to spend up to \$150.00 from the SC Parent Involvement Grant from the Board on pizza for the event. Seconded by Karin Giroux and Laura MacDonald. Carried.
- Tracy will look to see what leftover water we have in storage and will look to get more donated
- Will not be having a raffle as it lost money last year
- Focus will be on having parents out to the school and showing what CSC does and encouraging parents to join us/volunteer
- Jennifer will make up a board showing pictures from our events and what the money we raised went to last year
- Jennifer has donated 5 Boston Pizza Kid meal gift cards for 5 meals each to be used as raffle for those who submit volunteer forms
- Jennifer presented the idea of having a banner done up for our table with our "Come Soar With Us – Join CSC" that can be used year after year and at various CSC Events. She has received a price of approximately \$55 (not sure if includes HST). Motion made by Jennifer to spend \$70 on a banner. Seconded by Karin Giroux and Krista Minifie. Carried.

- In order to be visible to parents at events Jennifer suggested that we have tshirts made up with CSC Crew on them so that parents know who we are. Jennifer was quoted a cost of \$12 a shirt (inclusive of taxes). Crystal McStravick stated that she knows a parent at the school that does this type of work that is a friend of hers. She will contact her friend and provide Jennifer with pricing. CSC Members to send Jennifer sizes and members will each pay for their own tshirt.

c) UPower presentation – October 2, 2018

Sarah Westbook is set to attend to present the following programs:

JK-Grade 3 – Super Heroes for Respect (50 minutes)

Grade 4-8 – Healthy Resilient Minds Matter (70 minutes)

Parents Session in evening – 3 Habits of Healthy Resilient Families (6:30-7:45pm)

PRO Grant Application was made for Parent Session. Payments were approved at last year meetings.

d) Boston Pizza Celebrity Server Night October 10, 2018 and Team HQ Program

Krista and Karen will work together to get Students for Celebrity Servers. Minimum of 40 people need to have reservations. Information form to go out to parents.

Team HQ Fundraiser – Earn 10% in food points on receipts submitted from any Boston Pizza in Canada. Box has been set up in foyer for submission of receipts. Jennifer will add some CSC Members to the online program to allow them to enter receipts to our account. Information letter will go home with parents. Food points earned could be used for food at fundraisers/rewards for fundraising efforts etc.

10. OAPCE Update

Jennifer emailed everyone the OAPCE updates. She advised of the University of Toronto study showing that support for Catholic School System has decreased.

11. Community Report

Laura MacDonald spoke affectionately about her growing grandchildren and their locations. Patti advised that Municipal Elections Candidates will be holding an event at Fenella Hall on October 4, 2018 at 6:30pm. Must register to attend.

12. Staff Report

Laura Krentz had to leave the meeting.

13. Principal Report

- Karen reported that start up has been busy but has gone well
- There are several new staff members: Ms. Mary Dalli – Grade 4/5, Mme. Mandy Dubreuil - Grade 5, Mr. Derek Geens - Grade 7, Ms. Keira Sayeau – Educational Assistant, Ms. Laura Jackson – Educational Assistant, Ms. Karen McCarthy – Custodian. Mr. Dwayne Pinto has a .5 position for ILP & Integrated Arts.
- No Librarian is in place yet but Karen is working on a solution
- School Mass dates have been reduced at Father David's request. The month's that there are no masses Father David will be providing other religious activities for the children. In September every class will get a tour of the church and will discuss such items of religious significance within the church. In November the Jr. students will be reenacting the homily (patience and waiting)
- Health Education – there are no changes to the Fully Alive program that the school delivers. Will be taught as is.
- PA Day Agendas will now be posted as to what programming is happening for staff on PA Days

14. **Next Meeting** – Election Meeting will be held on **October 3, 2018 at 6:00pm**.
15. **Motion to Adjourn** – Motion to Adjourn made by Jennifer Fraser at 8:07pm, seconded by Megan Dekeyser and Laura MacDonald. Carried.

Treasurer's Report

Reporting June 1, 2018 to July 7, 2018

General Account

Receipts	Fun Fair proceeds	\$5,595.25	
	Silent Auction	\$1,348.00	
Total Receipts			\$6,943.25

Expenditures	Class Trips	\$1,360.00		
	Fun Fair Float	\$400.00		
	Wendy Dobrijevic (face painting, caricature, and balloon figures)	\$655.40		
	Extreme Rush (Inflatables)	\$544.01		
	Bubble Balls	\$220.00		
	Ashley Fulton Fun Fair Photos	\$15.14		
	Sherri Devison Fun Fair Supplies	\$161.48		
	Ashley Fulton Fun Fair Supplies	\$27.79		
	Grade 8 Grad	\$625.00		
	Grade 8 Grad Award	\$100.00		
	Scientists in the School	\$398.00		
	Fine Tune Consulting (Mindfulness)	\$510.80		
	Total Expenditures			\$5,017.62

Account Balances

General	\$6,915.89
SC Parent Involvement	\$0.00
Playground	\$2,000.00
SC PRO Grant	\$1.42

Year End Synopsis

Funds raised:

Christmas Cards:	\$527.46
Christmas Lunch:	\$227.21
Christmas Bazaar:	\$640.05
Boston Pizza:	\$250.00
Empire Cheese:	\$417.75
Grilled Cheese:	\$1,482.93
Hot Dog Days:	\$220.98
Open House:	-\$148.78
Paint and Create:	\$325.00
Poinsettias:	\$239.85
Fun Fair:	\$4,146.85
Shrove Tuesday:	-\$46.48
Dance-a-Thon	\$817.55

General Account for 2017-2018 School Year

Opening Balance	\$ 9,161.33
Total Expenses Paid	\$ 19,767.09
Deposits	\$ 17,521.65
Closing Balance	<u>\$ 6,915.89</u>

Playground Account: \$2,000.00
SC Parent Involvement Grant \$0.00
SC PRO Grant \$1.42